

Central Power Research Institute

Prof Sir C V Raman Road, Sadashivnagar Sub Post Office
Post Box No: 8066, Bengaluru 560 080
Civil Engineering Division

CPRI/CED/WORKS/1650/2026-27

04.09.2026

NOTICE INVITING QUOTATION (NIQ)

Name of the work : “PROVIDING CONSULTANCY SERVICES FOR PLANNING, DESIGN & COORDINATION OF VARIOUS COMPONENTS FOR THE RENOVATION OF CRTL COMMITTEE ROOM, AT CENTRAL POWER RESEARCH INSTITUTE, BENGALURU.”

Earnest Money Deposit – Rs.3,600/- (refundable)
Security Deposit - @ 5% of the accepted quoted value of the work

Sealed quotations on behalf of Director General, Central Power Research Institute are hereby invited (rates to be quoted in the following Schedule-A), from Consultancy agencies specializing in planning, design and coordination for renovation of committee / meeting rooms, with end to end support for Audio-Video, furniture / meeting table, wiring, lighting, UPS, Fire protection and HVAC systems, etc. for the work “PROVIDING CONSULTANCY SERVICES FOR PLANNING, DESIGN & COORDINATION OF VARIOUS COMPONENTS FOR THE RENOVATION OF CRTL COMMITTEE ROOM, AT CENTRAL POWER RESEARCH INSTITUTE, BENGALURU”. Prescribed blank quotation forms can be obtained from the office of the Joint Director, Civil Engineering Division, Central Power Research Institute, Bengaluru on production of necessary documentary proof of having executed at least one similar work, i.e. at least one project of design / renovation of Committee Room / Meeting Room / Conference Hall / Office Building / any other building for any Institute of value not less than Rs. 1.15 lakhs, during the past seven years ending on August 31st, 2026. Blank quotations will be issued to eligible agencies on application, on all working days during office hours, up to 11.00 a.m. on 10.09.2026, provided they produce definite proof from appropriate authority, which shall be to the satisfaction of the Joint Director. The completed quotations along with relevant documents have to reach the office of the undersigned on or before 3.00 p.m. on 11.09.2026. The quotations shall be opened on the same day at 3.30 p.m. by the Quotation Opening Committee in the presence of the Quotationers. The competent authority reserves the right to accept or reject any or all quotations, without assigning any reason thereof. All quotations in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

**Joint Director
Civil Engineering Division,
Central Power Research Institute,
Prof Sir. C. V. Raman Road,
Sadashivanagar Sub Post Office
PB No. 8066, Bengaluru – 560 080**

SCHEDULE-A

Name of work: PROVIDING CONSULTANCY SERVICES FOR PLANNING, DESIGN AND COORDINATION OF VARIOUS COMPONENTS OF THE PROPOSED RENOVATION OF CRTL COMMITTEE ROOM, AT CENTRAL POWER RESEARCH INSTITUTE, BENGALURU

Item No.	Sub-head and items of work	Quantity	Rate in rupees	Unit	Amount in rupees
	Providing consultancy services for planning, design and coordination of various components of the proposed renovation of CRTL Committee Room, with scope of services comprising of providing end to end support for Audio – Video, furniture / meeting table, wiring, lighting, UPS, Fire Protection and HVAC control systems, etc. at CPRI, Bengaluru	1		Job	
	TOTAL				
	(Rupees ----				only)

I/we hereby quote for the execution of the job specified in Schedule-A above for Director General, CPRI, within the time specified and in accordance in all respects with the requirements and instructions in writing referred in this NIQ and as per the following terms, conditions and specifications and with such materials / services as are provided for, by, and in respects in accordance with, such conditions so far as applicable.

“I/we agree to keep the quotation open for 45 days from the due date of opening and not make any modifications in its terms and conditions.”

Name & address of quotationer:-

Signature of tenderer
Date:
Place:
Witness:

Joint Director, CED.

Specifications, terms and conditions:

1. Unless otherwise specified, all items of work shall be executed as per Standard Practices as defined by BIS, or any other stipulating authority, which shall be approved by the Joint Director, CED.

2. Location: CPRI campus, Bangalore.

3. Broad Scope of consultancy contract:

Providing Comprehensive consultancy services for planning, design and coordination of various components of the proposed renovation of CRTL Committee Room, with end to end support for Audio – Video, Furniture / Meeting Table, Wiring, Lighting, UPS, Fire Protection and HVAC Control Systems, etc. at CPRI, Bengaluru

4. Detailed Scope of Consultancy Services:

(a) Concept Design

- Make a thorough Site survey of the existing Committee Room, Understand the dimensional expansion plans, assess the existing service lines, ascertain CPRI requirements and prepare design brief comprehensively integrating with the existing service systems. Also the consultant shall integrate the design to suit the already finalized Civil Interiors such as wall paneling, false ceiling, carpet flooring, etc.
- Prepare detailed specifications for all the components of Audio-Video, Furniture / Meeting Table, Wiring, Lighting, UPS, Fire Protection and HVAC Control Systems, with suitable conceptual drawings and prepare budget estimate based on market rate basis / standard SoR.
- Presenting the Concept design with detailed specifications to the CPRI team for deliberations and finalization of the concepts.

(b) Preliminary design and drawings

- Modify the conceptual specifications & drawings incorporating required changes and prepare the preliminary drawings in accordance with standard practices and standard specifications for CPRI's approval. The drawings shall also clearly indicate the concealed routes of the wirings, exhausts, service connections, etc.

(c) Working drawings

- Prepare working drawings and specifications sufficient to prepare detailed estimate and tender documents including aspects such as mode of measurement, quality control measures, etc. The specifications and nomenclatures shall be complete without any ambiguity. The list of approved vendors / brands shall also be submitted by the consultants.
- The agency shall also support CPRI team in technical evaluation of the participating bidders for further qualification.
- Prepare a Bill of Quantities / Schedule A which will be the basis for tendering for the works by CPRI, Bengaluru.

(d) Construction

- Visit the work site as and when required to inspect, evaluate and when required to provide decision on any clarification sought by the executing agency.
- Approve shop drawings, schedules, etc.
- Approve sample of various components and elements pertaining to the scope of services, proposed to be used in the project by the executing agency.
- Approve workmanship and Quality of Installation
- Site installation Mock up approvals

- Site inspection prior to ceiling and wall closure
- Inspection of containment, bracket and mount inspections

(e) Completion and Deliverables:

- Testing and commissioning after integrator pre-tests to ensure compliance with the design intent and operational / functional requirements as per the tender design.
- Identify snagging, if any issues and provide solutions
- Final T&C reports preparation
- Supervision of training regarding O & M by the supplier / executing agency
- Two sets of all the completion drawings with requisite detailing along with soft copies to be submitted.
- Assess and verify post installation in the presence of CPRI team with regarding to satisfactory performance of the designed components. Also provide support with regards to finalization of maintenance programming including verification.

5. Pre-requisite for Consultant to participate in the NIQ:

The Consultants / Consultancy Firms shall have the experience in specializing in planning, design and coordination for renovation of committee / meeting rooms, with end to end support for Audio-Video, furniture / meeting table, wiring, lighting, UPS, Fire protection and HVAC systems, etc. The agency shall be required to produce the relevant work experience certificates issued by Government departments, in case the work has been executed in Government sector/ work orders supported by relevant TDS certificate to this effect, in case the works have been executed in private organizations.

1. INFORMATION & INSTRUCTIONS FOR INTENDING BIDDERS

(a) The rate quote shall be in whole Indian Rupees and to be made in figures as well as words. The unit for quote is JOB. The rate quoted shall include the entire detailed scope of consultancy services mentioned in Sl. NO. 4 above viz., the rates quoted shall include expenses towards site visits, documentation etc., and nothing over and above the rate quoted shall be paid.

(b) All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a "nil" or "no such case" entry should be made in that column. If any particulars /queries are not applicable in case of the applicant, it should be stated as "not applicable". The applicants are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the applicant being summarily disqualified.

(c) The application should be typewritten / computer printout. The applicant should sign each page of the application.

(d) Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, initialing, dating and rewriting. Pages of the pre-qualification document are numbered. Additional sheets, if any added by the contractor, should

also be numbered by him. They should be submitted as a package with signed letter of transmittal.

(e) Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/taking up of work in CPRI.

The NIQ document in prescribed form duly completed and signed should be submitted in a sealed cover in the office of **Joint Director, Civil Engineering Division, Central Power Research Institute, PB No. 8066, Prof. Sir. C.V. Raman Road, Bangalore - 560080**. The sealed cover shall be superscripted "NIQ No: 'PROVIDING CONSULTANCY SERVICES FOR PLANNING, DESIGN AND COORDINATION OF VARIOUS COMPONENTS OF THE PROPOSED RENOVATION OF CRTL COMMITTEE ROOM, AT CENTRAL POWER RESEARCH INSTITUTE, BENGALURU'.

(h) The last date for submission of the sealed quotations shall be 11.09.2026 up to 15.00 hours. The quotations received beyond this stipulated time and date shall not be considered.

(i) Prospective applicants may seek clarification of the project requirements and NIQ document, by contacting the Joint Director, Civil Engineering Division, CPRI, Bangalore.

(h) The complete NIQ document has been published on the website www.cpri.in as well as CPPP-GeM portal, for the purpose of downloading.

2. DEFINITIONS :

2.1 In this document the following words and expressions have the meaning hereby assigned to them.

2.2 "Employer" means the Joint Director, Civil Engineering Division, on behalf of the Director General, CPRI.

2.3 "Applicant" means the individual, proprietary firm, firm in partnership, limited company private or public or corporation.

2.4 "Year" means Financial Year unless stated otherwise.

2.5 "Currency" means Indian Rupees.

3. METHOD OF APPLICATION:

3.1 If the applicant is a proprietary firm, the application shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address.

3.2 If the applicant is a firm in partnership, the application shall be signed by all the partners of the firm above their full typewritten names and current addresses or alternatively by a partner holding power of attorney for the firm. In the latter case a certified copy of the power of attorney should accompany the application. In both cases a certified copy of the partnership deed and current address of all the partners of the firm should accompany the application.

3.3 If the applicant is a limited company or corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The applicant should also furnish a copy of the Memorandum of Articles of Association duly attested by a Public Notary.

3.4 Earnest Money Deposit: Earnest Money Deposit (EMD) for an amount of Rs. 3,600/- (Rupees Three Thousand Six Hundred and Eighty only), in favour of 'Sr. Accounts Officer, CPRI' in the form of Demand Draft / Pay Order from Nationalized Banks shall be enclosed with the bid. The EMD of unsuccessful bidders shall be refunded on application. The EMD of successful bidder shall be adjusted against the Security Deposit as applicable.

4. FINAL DECISION MAKING AUTHORITY.

CPRI reserves the right to accept or reject any application and to annul the NIQ and reject all applications at any time, without assigning any reason or incurring any liability to the applicants.

5. PARTICULARS PROVISIONAL

The particulars of the work given in the Notice Inviting Quotation are provisional. They are liable to change and must be considered only as advance information to assist the applicant to apply for proposed work.

6. SITE VISIT & OTHER STUDIES AND FIELD INVESTIGATIONS, IF ANY:

The applicant is advised to visit the site of work, at his own cost, and examine it and its surroundings by himself, collect all information that he considers necessary for proper assessment of the prospective assignment.

Costs associated with Visits and Field Investigations, if any: Costs of visiting the sites, and undertaking any further studies and investigations, prior to submission of quotation, shall be at the Firm's own expense.

7. ELIGIBILITY CRITERIA FOR FIRMS / AGENCIES FOR PARTICIPATION IN THE BID:

7.1 This NIQ (Notice Inviting Quotation), is open to all registered architectural consultancy firms (which include companies, partnerships, proprietary concerns etc.) who are interested in bidding for the Project.

The consultancy firms shall be certified by appropriate authorities and shall have a valid working license (not expired) / possess valid registration or certificate showing that the company is legally established under the law of Government of India/Respective State/ Country.

The firms should have sufficient experience in the field. Details shall be furnished with regard to constitution of the Organization & Year of incorporation etc., name and details of various services in house or associates, if any, to whom the job is

proposed to be assigned, name of key personnel to be associated with their qualifications and experience. The applicant should submit a list of these employees stating clearly how these would be involved in this work.

7.2 Such bidders shall be disqualified, if, during the last five years, have been:

- a) Found to default on any contract
- b) Been declared bankrupt
- c) Been a party to litigation involving the non-payment on account of wages, materials, equipment or supplies

8. SIMILAR WORK CRITERIA FOR ELIGIBILITY FOR PRE-QUALIFICATION:

The bidder should have satisfactorily completed similar consultancy assignment

- (i) At least One project of of design / renovation of Committee Room / Meeting Room / Conference Hall / Office Building / any other building for any Institute of value not less than Rs. 1.15 lakhs, during the past seven years ending on August 31st, 2026

9. REJECTIONS:

Bidders are urged to carefully check their quotations before submission in order to conform to each and every of the below points and the instructions as detailed in the NIQ. The quotations shall be summarily rejected if:

- (i) The quotations are submitted beyond the time and date stipulated for receipt of completed quotes.
- (ii) The Quotations are not properly signed
- (iii) Insufficient documents have been provided.
- (iv) Any effort on the part of the applicant or his agent to exercise influence or to pressurize the employer would result in rejection of his application. Canvassing of any kind is strictly prohibited.
- (v) Non-submission of copies of following documents along with application / quote
 - (a) Incorporation certificate of firm
 - (b) Certificate of membership / license from appropriate authority
 - (c) Certificate of completion / work order supported by IT details for the relevant work, in lieu of similar work criteria
 - (d) Details of financial turn over for the last three years ending 31st March 2026
 - (e) Attested copies of certificate of registration with GST and PAN card.
 - (f) Earnest Money Deposit

10. FINANCIAL

- a) Self-Attested Copies of certificate of registration with GST and PAN card are required to be submitted along with the quotation. The details of the bank account with Bank details, IFSC code, etc. should also be submitted

11. PERIOD FOR COMPLETION OF PROJECT / WORK:

The agency shall be required to submit good for construction drawings (2 sets in A2 or A3 size with soft copy), suitable for execution of work, within a period of 15 days from the date of the work order.

12. The time period of 15 days as defined at sl.no.11 above, shall be deemed to be the essence of the contract / work order. The agency shall be liable to pay as compensation an amount equal to 2.5 % of the quoted rates of the respective items or such smaller amounts to CPRI for every week the specified deliverable remains unfinished after the approved dates, accepted and specified in the work order, provided that the maximum amount of compensation under the provision of this clause does not exceed 10 % of Work order value. The actual quantum of compensation payable by the agency to CPRI for delayed performance shall be decided by the Chairman, High Power Committee CPRI, Bengaluru, which shall be final and binding.

13. The agency must strictly follow the provisions of contract Labour (Regulation & Abolition) Act, 1970 of Government of India and The Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996.

14. The Joint Director, CED may without prejudice to his right against the agency in respect of any delay or inferior workmanship or otherwise or to any claim for damages in respect of any breaches of the contract/work order and without prejudice to any rights or remedies under any of the provisions of the work order/contract or other wise and whether the date of completion has or has not elapsed by notice in writing absolutely determine or rescind the contract/work order.

15. Income tax at the prescribed rate shall be deducted from the agency, at source, from the bills payable to him.

16. The rate quoted for the item of work shall be inclusive of all taxes and levies, but excluding GST, payable under respective statute. However, if any further tax or levy or cess is imposed by statute, after the last stipulated date for receipt of quotations, including extensions , if any, and the agency thereupon necessarily and properly pays such taxes/levies/cess, the agency shall be reimbursed the additional tax amount so paid, provided such payments , if any ,is not, in the opinion of The Chairman, High Power Committee (HPC) (whose decision shall be final and binding on the agency) attributable to delay in execution of work, within the control of the agency.

(a) The onus of complying with the statutory obligations of making payment of GST to the GST department lies with the agency. The agency shall make mention of his GST No. and CPRI's GST No. in the invoice to be raised after completion of work.

17. Security deposit (SD) of 5% of gross value of the bill shall be recovered from the bill/s payable to the contractor. The same shall be refunded to the contractor after successful completion of the work and after making good of any defects in the work noticed during the maintenance liability period of one month from the actual date of completion of the work, among other conditions. The Earnest Money Deposit (EMD) submitted shall be adjusted against the Security Deposit.

18. The decision of the Joint Director in all the matters arising out of the operation of the work order shall be final and binding.

19. Settlement of disputes and arbitration: In case of arising of any dispute on account of operation of this work order, based on this quotation the same shall be resolved in accordance with the provisions of clause 25 of CPWD general conditions of the contract Form 7/8 of the edition CPWD GCC 2014 form-8, with upto date amendments, except for that no Dispute Redressal Committee shall be constituted.

20. Deviation limit applicable: Nil.

21. Termination of contract: The Joint Director, without prejudice to his any other rights or remedy against the agency in respect of any delay, inferior workmanship, and whether the date of completion has or has not elapsed, by notice in writing absolutely terminate the contract, if:

(a) The agency performs in an inefficient or unworkman like manner, and shall omit to comply with the notice in writing of the Engineer-in-Charge for a period of seven days thereafter.

(b) If the agency suspends the progress of work or fails to proceed with the work with due diligence, so that in the opinion of the Engineer-in-Charge (which shall be final and binding) he will be unable to secure completion of the deliverables by the dates stipulated in the work order, or within 7 days of notice given by the Engineer-in-Charge.

(c) If the agency shall offer or give or agree to give to any person in CPRI any gift or consideration of any kind as an inducement or reward for doing or forbearing to do or for having done or to forborne to do any act in relation to the execution of this work

(d) If the bidder is adjudged insolvent

When the agency has made itself liable for action under any of the above cases, the Joint Director, CED, on behalf of the Director General, CPRI shall have powers to

(i) Terminate the work order / contract and forfeit the security deposit already recovered.

(ii) After giving notice to the agency to measure up the work under the work order and to take the balance or part thereof, as shall be un-executed out of his hands and give to another agency to complete the work. The agency, whose contract is determined as above, shall not be allowed to participate in the NIQ for balance work.

22. Payments: The agency shall be eligible for First and Final Bill. No advance or part payments shall be paid.

23. The following declaration shall be furnished by the quotationer at the time of quoting for the work

DECLARATION

I / We declare that I / We have not been black listed by any of the State Governments / Central Governments / Public Sector Undertakings.

(Signature of Authorized person
along with agency seal)

Date:

Place:

JOINT DIRECTOR